

Kearney Township
Home-Based Business/Home Occupation
Declaration Form

1. Pursuant to Article VI, Section 6.03 of the Kearney Township Zoning Ordinance, **I intend to conduct** the following:

Home-Based Business
 Home Occupation

At the following address:

Do you own the property located at the above address? Yes No

If you do not own the property, please specify the owner's name below:

Beginning on:

_____/_____/20____

Description of Home-Based Business or Home Occupation:

2. Pursuant to Article VI, Section 6.03 of the Kearney Township Zoning Ordinance, **I am currently conducting** the following:

Home-Based Business
 Home Occupation

At the following address:

Do you own the property located at the above address? Yes No

If you do not own the property, please specify the owner's name below:

Began on:

_____/_____/20____

Description of Home-Based Business or Home Occupation:

3. With respect to a Home-Based Business, if the business activity is conducted outside the residence, please answer the following questions (attach separate sheet if needed):
- a. Please describe where the business is located on the property and what percentage of the property is being used for the business – a map or drawing may be attached.

 - b. Please describe the type of equipment and/or materials, if any, that will be stored on the property and where they will be stored:

 - c. Are there any plans to screen, fence or separate the business in some way from the residence located on the property? If so, please describe:

I have read, understand and agree to comply with the definition and requirements specified below.

Date: _____

Signature: _____

Printed Name: _____

Mailing Address: _____

Telephone Number(s): _____

Email Address: _____

Definition/Requirements of Home-Based Business

Home-Based Business. Any activity, except a home occupation and a business conducting primarily retail sales, which is clearly secondary to a residential use, carried out for economic gain, and meets all of the following requirements:

1. The activity is conducted on the premises and/or the premises serves as a base of operation from which to conduct the activity offsite.
2. The activity, including the temporary storage of waste and trash, is conducted within the principal dwelling, an accessory structure and/or outdoors on an area of the premises which is completely screened from the view of neighboring residents and from view by the general public along public rights-of-way by vegetation, natural topographic features, fencing or other constructed visual barriers.
3. The exterior of the accessory structure and or the vegetation, natural topographic features, fencing, or other constructed visual barriers will retain the residential character of the neighborhood.
4. The activity does not create a nuisance in fact for surrounding properties in terms of lighting, noise, fumes, odors, vibrations, or electrical interference.
5. Adequate off street parking is provided for patrons, clients, and all nonresident employees.
6. Any sign used in connection with the activity meets the sign requirements of Article VIA, of this Ordinance.

Definition/Requirements of Home Occupation

Home Occupation. Any activity which is clearly secondary to a residential use, carried out for economic gain, and which meets all of the following requirements:

1. The activity is conducted entirely within the principal dwelling or entirely within an accessory structure.
2. The activity is conducted using no more than one (1) nonresident employee.
3. The exterior of the principal dwelling in which the activity is conducted will retain its residential character.
4. The activity does not create a nuisance in fact for surrounding properties in terms of lighting, noise, fumes, odors, vibrations, or electrical interference.
5. Adequate off street parking is provided for patrons, clients, and the nonresident employee.
6. Any sign used in connection with the activity meets the sign requirements of Article VIA, of this Ordinance.

Signs: The use of a sign is optional, however, if a sign identifying the business is erected, the provisions of Article VIA, Kearney Township Sign Ordinance apply.